

Instructions for Lower Township's July 3rd Independence Day Festival application packet

1. Complete Mercantile License Special Event form and mail it with the \$15 fee payable to Lower Township to:
Recreation Dept.
2600 Bayshore Road
Villas, NJ 08251
2. Complete Fire Bureau application, **required for any vendor with an open flame device such as portable gas cooking or portable solid fuel cooking devices etc.**, and mail it with the \$60 fee to:
Bureau of Fire Safety
407 Breakwater Road
Cape May, NJ 08204
3. Complete the Cape May County Temporary Food Vendor application, **if necessary**, and return it to the Cape May County Health Dept. with the **\$25 fee payable to Cape May County** to:
Cape May County Health Dept.
4 Moore Road
Cape May Court House, NJ 08210

**SPECIAL EVENT
MERCANTILE LICENSE
APPLICATION**

Name of Applicant/Business: _____

Home/Business Address: _____

Phone #s Day/Evening/Cell _____

Email _____ Event Date: **July 3, 2012**

Items/Products to be sold: _____

**NO ITEMS/PRODUCTS BEARING OBSCENE, PROFANE OR QUESTIONABLE
LANGUAGE/PICTURES WILL BE PERMITTED. NO VENDING OF ICE CREAM OR
FROZEN CONFECTIONARY PRODUCTS PERMITTED.**

Fee: \$15.00 PER INDIVIDUAL VENDOR (Payable to the Township of Lower)

Date

Signature

**PERMIT WILL BE MAILED TO BUSINESS ADDRESS UNLESS OTHERWISE
SPECIFIED.**

Any questions, call 609-886-2005 ext. 100 or e-mail djohns@townshipoflower.org

FOR OFFICIAL TOWNSHIP USE ONLY

Date: _____ Fee Received: _____ Cash/Check #: _____

License Number Issued: _____ Pick-Up or Mail _____

Department Approval: _____ Site #: _____

Comments: _____



BUREAU OF FIRE SAFETY - TOWNSHIP OF LOWER

Public Safety Building
1389 Langley Road
Cape May County Airport
Phone: (609) 889-0404
Fax: (609) 889-8876

Mailing Address:
407 Breakwater Road
Erma, NJ 08204

LTBFS@COMCAST.NET

FIRE SAFETY REQUIREMENTS FOR PUBLIC FESTIVALS WITHIN THE TOWNSHIP OF LOWER

OPEN FLAME DEVICES: Portable gas cooking devices, portable solid fuel cooking devices, etc.

1. Type 1 Permit is required. Applications are available at the Clerk's office or the Bureau of Fire Safety office, and are subject to inspection.
2. One portable fire extinguisher having a rating of not less than 3A:40BC is required.
3. Portable fire extinguishers must be up to date by date of manufacture or service tag.
4. All tanks, hoses and other related equipment must be in proper operating condition.
5. All cooking operations contained within a trailer or other portable structure that produce grease-laden vapors are required to have an approved fire suppression system.

USE OF FLAMMABLE LIQUID POWER GENERATORS AND EQUIPMENT.

1. Flammable liquid portable containers must be safety-type containers, with a flame suppressor and spill proof.
2. Refueling of hot equipment is prohibited. All equipment must be turned off and cooled before refueling.
3. One portable fire extinguisher having a rating of not less than 3A:40BC is required.
4. Portable fire extinguishers must be up to date by date of manufacture or service tag.

ALL PUBLIC DISPLAYS ARE SUBJECT TO INSPECTION



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APPLICATION FOR PERMIT

The Uniform Fire Code states:

"Permits shall be required, and obtained from the local enforcing agency for the activities specified in this section except where they are an integral part of a process or activity by reason of which a use is required to be registered and regulated as a life hazard use. Permits shall at all times be kept in the premises designated therein and shall at all times be subject to inspection by the fire official." [N.J.A.C. 5:70-2.7(a)].

Date of application: _____

Location where activity will occur: _____

Date: _____ Time: _____

Applicant Name: _____ Address: _____

Organization name: _____

Phone/Fax Number: _____ Emergency #: _____

Block/Lot: _____ Registration #: _____

The above named applicant hereby requests permission to conduct the following activity at the above indicated location:

And for the keeping, storage, occupancy, sale, handling or manufacture of the following:

State quantities for each category to be stored or used, and the method stored or used:

I hereby acknowledge that I have read this application, that the information given is correct and that I am the owner or duly authorized to act in the owner's behalf and as such, hereby agree to comply with the applicable requirements of the fire code as well as any specific conditions imposed by the fire official.

Applicant Signature

Fire Official Signature

\$60
Fee Amount

1
Permit Type

GERALD M. THORNTON
Freeholder

KEVIN L. THOMAS, M.A.
Health Officer
Public Health Coordinator

JOSEPH R. TORDELLA, D.O.
Medical Director

CAPE MAY COUNTY DEPARTMENT of HEALTH

4 Moore Road
Cape May Court House, N.J. 08210-1601
(609)465-1209 after hours (609) 465-1190
Fax: (609) 465-6564



GUIDELINES FOR COMPLIANCE WITH CHAPTER 24 SUBCHAPTER 8 TEMPORARY RETAIL FOOD ESTABLISHMENTS

The following guidelines have been established by this Department and must be met during the operation of any Temporary Retail Food Establishment.

- A. No home preparation of foods are permitted
 - 1. Cake sales at churches are exempt.
 - 2. Non-Profit Organizations selling cakes in front of Supermarkets within one day are exempt.
- B. The preparation of potentially hazardous food shall be prohibited, except that hamburgers, frankfurters, sausage and foods with limited preparation, can be served but must be stored in facilities which maintain foods temperatures:
 - i. All potentially hazardous cold foods must be maintained at 41 degrees or below.
 - ii. All potentially hazardous hot foods must be maintained at 135 degrees or above.
- C. Ice, for use as a food or a cooling medium, must be made from drinking water of an approved source.
- D. All foods on display must be protected from contamination, i.e. covered, use of sneeze guards, tongs, etc.
- E. Hand washing facilities must be conveniently located.
- F. Hand washing facilities may contain a large insulated container with lukewarm water and spigot (such as a 5 gallon Igloo Container). A pan will be needed to catch water, so as not to create a nuisance.
 - i. Soap must be available
 - ii. Paper towels must be available.
- G. Floors must be concrete, asphalt, or if dirt or gravel must be covered with mats, removable platforms, duckboards, or other suitable approved materials that are effectively treated to minimize dust and mud.
- H. A small pan of lukewarm water must be available with sanitizing agent to keep food contact surfaces clean **or** a spray bottle of 1 part bleach to 10 parts water.
- I. Must have extra utensils **or** 3 bins to wash, rinse and sanitize and an area, under the tent or umbrella, to air dry.
- J. A covering is required over the food preparation and display areas. This must consist of a tent or umbrellas.
- K. An adequate stem-type indicating thermometer shall be provided and used to assure the maintenance of proper temperatures for cooking, cooling, hot holding and cold holding of potentially hazardous foods.
- L. Single service items must either be in a container with the handles extending out of the container or placed all in one direction in separate containers.
- M. Gloves must be used for all ready to eat foods
- N. Must have a designated person to handle money, only.
- O. Must have Proof of most current yearly inspection, either a copy of inspection report **or** a copy of Rating Placard.

Any other requirement deemed necessary by the Health Authority to protect the Public Health, in view of the particular nature of the food service operation, shall be met (N.J.A.C. 8:24).

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APPLICATION FOR TEMPORARY FOOD VENDOR INSPECTION

A TWENTY FIVE DOLLAR FEE (\$25.00) IS REQUIRED PRIOR TO THE EVENT. Please make all checks payable to the "COUNTY OF CAPE MAY" and submit with this completed application.

OWNER/OPERATOR _____

OWNER HOME ADDRESS _____

CITY, STATE, ZIP CODE _____

HOME TELEPHONE _____

NAME OF BUSINESS _____

BUSINESS ADDRESS _____

CITY, STATE, ZIP CODE _____

BUSINESS TELEPHONE _____

NAME OF EVENT Independance Day Festival

DATE OF EVENT July 3, 2012

MUNICIPALITY OF EVENT Lower Township

STREET LOCATION OF EVENT Beach Drive, N. Cape May

EVENT COORDINATOR Lower Twp. Recreation Dept.

TYPES OF FOODS TO BE SERVED: _____

